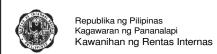
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Republika ng Pilipinas Kagawaran ng Pananalapi Kawanihan ng Rentas Internas Annual Information Return ot Creditable Income Taxes Withheld (Expanded)/ Income Payments Exempt from Withholding Tax

BIR Form No. 1604-E

Fill in all an	Fill in all applicable spaces. Mark all appropriate boxes with an "X".												
fill in all ap		lark all appropriate boxes with an 2 Amended R				3 No of Sh	neets Attached						
(YYYY)	>			► Yes									
Part I Background Information 4 TIN													
▶													
7 Withholding Agent/Payor's Name (Last Name, First Name, Middle Name for Individuals)/(Registered Name for Non-Individuals) 8 Telephone No.													
.													
9 Register	red Address						10 Zip Co	ode					
•								, , , [
11 Categor	y of Withholding A	Agent Private	Govern	ment									
Part II	•		s u m		of Remit eperBIRForml	tances							
Schedule 1	DATE OF	NAME OF BANK/BANKCODE/		TAXES	-	10. 1001 - L	TOTA	AL AMOUNT					
MONTH	REMITTANCE	ROR NO., IF ANY		WITHHE		PENALTIES		EMITTED					
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Schedule 2					ce per BIR Form	No. 1606							
	DATE OF	NAME OF BANK/BANKCODE/		TAXE				AL AMOUNT					
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Part III ALPHABETICAL LISTS OF PAYEES (Format Only)													
Schedule 3	ALPHALIST OF	OTHER PAYEES WHOSE INCOME PAYM					OME TAX (Reported Under	Form 2304)					
SEQ	Taxpayer	NAME OF PAYEES		ATC		OF INCOME	AMOUNT C						
	dentification	(Last Name, First Name, Middle Name for		PA		YMENT	PAYN	PAYMENT					
	lumber (TIN)	Individuals, complete name for Non-ind	lividuals)	(4)		(5)		(6)					
(1)	(2)	(3)		(4)		(5)	P	(6)					
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		enalties of perjury that this return						Receiving Office					
best of my knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof.													
as an analysis, and and regulation located and or datherity thoroton													
12 13													
	Taxpayer/Auth	norized Agent Signature over Printe	ed Name	e	Title/Position	on of Signatory							

Sche	Schedule 4 Alphalist of Payees Subject to Expanded Withholding Tax (reported under Form 2307)										
SEQ NO.	TAXPAYER IDENTIFICATION NUMBER (TIN)	NAME OF PAYEES (Last Name, First Name, Middle Name for Individuals, complete name for Non-individuals)	ATC	NATURE OF INCOME PAYMENT (Refer to BIR Form No.1601-E/1606)	AMOUNT OF INCOME PAYMENT	RATE OF TAX	AMOUNT OF TAX WITHHELD				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)				
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Note: For Schedule 3 prepare a separate schedule for foreign nationals/payees indicating their foreign address Attach additional sheets, if necessary

BIR Form No. 1604-E - Annual Information Return of Creditable Income Taxes Withheld (Expanded)/Income Payments Exempt From Withholding Tax Guidelines and Instructions

Who Shall File

This return shall be filed in triplicate by every withholding agent/payor who is either an individual, estate, trust, partnership, corporation, government agency and instrumentality, government-owned and controlled corporation, local government unit and other juridical entity required to deduct and withhold taxes on income payments subject to Expanded Withholding Taxes, or making income payments not subject to withholding tax but subject to income tax. The tax rates for and nature of income payments subject to expanded withholding taxes are printed in BIR Form Nos. 1601-E and 1606.

If the payor is the Government of the Philippines or any political subdivision or agency/instrumentality thereof, or government-owned and controlled corporation, the return shall be made by the officer or employee having control of the payments or by any designated officer or employee.

If the person required to withhold and pay the tax is a corporation, the return shall be made in the name of the corporation and shall be signed and verified by the president, vice president or authorized officer and shall be countersigned by the treasurer or assistant treasurer.

With respect to fiduciary, the return shall be made in the name of the individual, estate or trust for which such fiduciary acts, and shall be signed and verified by such fiduciary. In case of two or more fiduciaries, the return shall be signed and verified by one of such fiduciaries.

When and Where to File

The return shall be filed on or before March 1 of the year following the calendar year in which the income payments subjected to expanded withholding taxes or exempt from withholding tax were paid or accrued.

The return shall be filed with the Revenue Collection Officer or duly authorized City/Municipal Treasurer of the Revenue District Office having jurisdiction over the withholding agent's place of business/office.

A taxpayer may file a separate return for the head office and for each branch or place of business/office or a consolidated return for the head office and all the branches/offices except in the case of large taxpayers where only one consolidated return is required.

Penalty for failure to file information returns

In the case of each failure to file an information return, statement or list, or keep any record, or supply any information required by the Code or by the Commissioner on the date prescribed therefor, unless it is shown that such failure is due to reasonable cause and not to willful neglect, there shall, upon notice and demand by the Commissioner, be paid by the person failing to file, keep or supply the same One thousand pesos (\mathbb{P} 1,000.00) for each such failure. Provided, however, that the aggregate amount imposed for all such failures during a calendar year shall not exceed Twenty five thousand pesos (\mathbb{P} 25.000.00).

Attachment Required

- 1. Alphalist of Payees Subjected to Expanded Withholding Tax.
- Alphalist of Other Payees Whose Income Payments Are Exempt from Withholding Tax but Subject to Income Tax.

Note: All background information must be properly filled up.

- Box No. 1 refers to the transaction year and not the date of filing this return.
- The last 3 digits of the 12-digit TIN refers to the branch code.
- TIN = Taxpayer Identification Number.
- The ATC in the Alphabetical List of Payees shall be taken from BIR Form Nos. 2307 and 2304.

ENCS